

METHODIST

COLLEGE OF ENGINEERING & TECHNOLOGY (An Autonomous Institution) Approved by AICTE, New Delhi & Affiliated to Osmania University Accredited by NAAC with A+ and NBA for UG Courses

College Code: 1607

INTERNAL QUALITY ASSURANCE CELL - IQAC

Minutes of Meeting of 3rd IQAC held on 28th October 2022

Agenda:

- 1. Welcome by Chairperson
- 2. Action Taken Report on earlier IQAC resolutions and Discussion
- 3. IQAC Activities undertaken for the Academic Year 2021-22
- 4. Preparation of AQAR for the Year 2021-22
- 5. Any other matter with the permission of Chair
- 6. Vote of Thanks by IQAC Coordinator

Agenda Item 1: Welcome by Chairperson

The principal welcomed and presented the agenda for discussion. Then as per the directions from Principal, the IQAC Coordinator has taken up the items on agenda.

Agenda Item 2: Action Taken Report on earlier IQAC resolutions and Discussion

The IQAC Coordinator has presented the action taken report on earlier IQAC resolutions.

Agenda 3: IQAC Activities undertaken for the Academic Year 2021-22

The IQAC Coordinator has presented the activities taken up so far for the AY 2020-21.

Agenda 4: Preparation of AQAR for the Year 2021-22

The principal expressed thanks to all HODs for their cooperation in submission of AQAR for the AY 2020-21 and he expected same enthusiasm and cooperation from all HODs while submitting AQAR for AY 2021-22. Further, he told that the committees will be reconstituted for each criterion to help the IQAC coordinator in completing the submission of AQAR in time.

The Director asked HODs to be careful while submitting AQAR. Also, he mentioned that the AQAR for AY 2021-22 is to be submitted in the autonomous format.

Agenda 5: Any other matter with the permission of Chair

HOD, ECE has suggested that the quality of laboratories has to be improved – Dr K Krishna Kumar, Ms. Soumya M, Alumni has mentioned that the departments have to conduct the alumni interaction every month. This will enable the students to interact with alumni freely and get exposure to the state of art of technology.

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Mr. Mohammed Uzair has seconded the opinion expressed by Ms. Soumya. Also, he told that he is happy with talentio classes and mentoring.

Agenda 6: Vote of Thanks

The IQAC Coordinator has proposed the vote of thanks

Following are the resolutions made:

- Criterion wise committees have to be reconstituted at the earliest.
- IQAC may organise activities involving alumni in coordination with the coordinator, Alumni Association.
- Student awareness programs on career guidance may be organised by IQAC in association with the TPO.
- AQAR for the academic year 2021-22 is to be prepared using the autonomous format and submitted before the deadline.

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